



# Pyramid Plus Facts & Questions

For Trainings with Amy Martinez & Katherine Bucca

---

*Below are answers to commonly asked questions when taking our Pyramid Plus Approach Trainings. Please contact us if you need any clarifications after reading the expectations below at [pyramidpluspartners@gmail.com](mailto:pyramidpluspartners@gmail.com)*

---

## 1. How do I access materials that I need for trainings?

Participants will be emailed a Welcome Letter containing a Dropbox link in order to download and save all training materials. This email will arrive **3 days before our scheduled start date**. You are required to either bring a computer to access them or print them. Power strips will be provided.

*(Printing hint: Blank pages are present to allow printing two-sided/front to back. It is recommended that you purchase a 3 inch or larger binder and 18 dividers for 500+ pages.)*

## 2. What certificate of attendance can I expect for attending this training?

We offer 2 types of certificates:

- **CERTIFICATE OF COMPLETION**
  - Certificate states that you attended ALL 18 training sessions and hours of seated class time.  
Participants who attend & complete all 18 PPA sessions of a "certified training" meet the Department of Human Services educational requirements for Early Childhood Guidance Strategies; ECE 103 **and** are eligible to apply for certification in future Pyramid Plus Center Trainer or Coach Cadres.
- **CERTIFICATE OF ATTENDANCE**
  - Certificate lists all training session(s) you attended with hours of seated class time.

**Participants are responsible for collecting and saving their certificates.**

*On occasion, CEUs and Course Credit (undergraduate and graduate) are availability with additional fees, assignments, and contact hours. Please contact or email [pyramidplus@ucdenver.edu](mailto:pyramidplus@ucdenver.edu) for the most current information **BEFORE ATTENDING**. They can best assist you. **Additionally, they know when credits options will be available and can provide you with steps to take in pursuing this goal, when applicable.***

## 3. What is the Refund Policy?

Cancellations & refunds cannot be processed.

#### 4. What if I miss a training day?

There are 2 make-up options:

- You may attend the session(s) at one of our future trainings at a discounted rate of \$20 per session. (For example, if the training day you missed had 3 sessions, the cost would be 3 x \$20 = \$60.) You would receive a **Certificate of Attendance** for the sessions.
- View this link on the Pyramid Plus Centers website: <http://www.pyramidplus.org/events> to find other trainings in your area. Each PPA trainer, including those offered by the Pyramid Plus Center, offers **individual** session attendance. Please contact them directly and supply this information:
  - ✓ You attended a certified PPA training.
  - ✓ Sessions you need to make up.
  - ✓ What fee do they charge?

#### 7. How can I obtain my certificate if I miss the final training day?

Choose one of the following options below:

**Option 1:** Bring a self-addressed stamped 8 1/2 x 11" envelope to a class prior to the last day for us to mail your certificate to you.

**Option 2:** Ask a participant to get it for you and they may request it from a trainer.

**Option 3:** Mail a self-addressed stamped 8 1/2 x 11" envelope to address below:

Amy Martinez, 900 Claire Lane, Northglenn, CO 80234.

We will send your completion certificate in the enclosed self-addressed, stamped envelope.

#### 8. Is there an inclement weather plan?

YES. We plan to hold class as scheduled. If we must cancel due to weather, you will be notified via email 12 hours **before** the scheduled start time. If our training is canceled, we will extend our training dates until ALL sessions are completed.

#### 9. Can you attend our trainings if you are a NON-REGISTERED participant & need a certificate for one or more individual sessions?

YES. There is a \$30 per session fee for attending. A **Certificate of Attendance** will be given for individual session(s) upon completion.

#### 10. When do I receive my certificate?

Certificates will be given at the end of the last training unless you registered for **only** individual sessions.

#### 11. What sessions will be covered each training?

Please refer to the training flyer or training schedule for this information.

#### 12. Are there additional avenues to educate and support families on The Pyramid Model?

**YES: Positive Solutions for Families:** (see information on next page)

This multi-session workshop offers an opportunity for parents of children birth-5 years to explore their child's social and emotional development and includes research based ways to nurture development by connecting with their child through play, communication, relationship building, and healthy limit setting. Contact: Bal Swan at 303-466-6308 for more information.

### **13. What is the role of a PPA Coach in enhancing evidence based practice?**

Coaching offers additional individualized support. Attendees are encouraged to consider adding the component of "Coaching" to your Pyramid Plus training to assure follow through, competence and mastery of these new skills. For more information on setting up coaching for your program please contact Dee Gilmore for more information at [dee@balswan.org](mailto:dee@balswan.org)

**AFTER REVIEWING THIS INFORMATION, PLEASE CONTACT US IF YOU HAVE ANY QUESTIONS.**